

BOARD POLICY

Placentia-Yorba Linda Unified School District

Business & Non-Instructional Operations

3326 - BP

PAYING FOR GOODS AND SERVICES

All payments from the funds of a school district shall be made by written order of the governing board of the district. Forms may be printed and furnished by the county superintendent of schools. The county superintendent of schools may examine each order on school district funds transmitted to him or her. If it appears that the order is properly drawn for the payment of legally authorized expenses against the proper funds of the district, and that there are sufficient moneys in the fund or funds against which the order is drawn to pay it, the county superintendent shall endorse upon it "examined and approved," and shall, in attestation thereof, affix his or her signature.

Policy adopted: 2/19/68

Policy revised: 2/10/15