

# ADMINISTRATIVE REGULATION

Placentia-Yorba Linda Unified School District

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Students

5112.1 - AR

## **ADMISSION OF KINDERGARTEN PUPILS TO FIRST GRADE**

### A. Purpose and Scope

To provide a specific framework for admission of kindergarten pupils to the first grade

### B. General

1. A child who is at least five years of age and who has completed one year of kindergarten in public or private school (full year of at least 180-minute sessions) shall be admitted to first grade.
2. A child may be admitted to the first grade at the discretion of the school administration in accordance with the procedures listed below.

### C. Forms Used and Additional References

Title V, California Administrative Code, Section 200

### D. Procedure

1. In determining if a child is ready for first grade, the California Administrative Code states that procedures adopted by school districts shall insure that a kindergarten pupil placed in the first grade meets the following minimum criteria:
  - a. The child is at least five years of age.
  - b. The child has attended a public school kindergarten for a minimum of three weeks to enable school personnel to evaluate his or her grade level readiness.
  - c. The parent or guardian of the child has filed with the school district a written statement approving placement in the first grade.
2. Parents must register their children at the school in their assigned attendance area.
3. A request for the child's acceleration may be initiated by the school principal, teacher, psychologist, or the child's parent or guardian.
4. A child must spend a minimum of three weeks in a public school kindergarten prior to advancement to the first grade. This is to provide adequate time for evaluation of the child.

5. No child shall be accelerated after the beginning of the second trimester of the kindergarten year.
6. The following data will also be considered an important aspect of the evidence supporting acceleration:
  - a. Social/Emotional maturity
  - b. Physical maturity
  - c. Current academic achievement
7. The school appraisal team will consider the data.
8. A conference will be held by the principal with the parent or guardian of the pupil, indicating the decision of the school appraisal team, during which time a written statement approving placement in the first grade will be obtained if this has been the decision of the school appraisal team and the parent.

E. Reports Required

None

F. Record Retention/Advancement

Student's Cumulative Folder

G. Responsible Administrative Unit

Assistant Superintendent - Educational Services

H. Approved by:

<u>Candy Plahy</u>	<u>9/14/12</u>	<u>Doug Domene</u>	<u>9/14/12</u>
Responsible Division Head	Date	Superintendent	Date