

# BOARD POLICY

Placentia-Yorba Linda Unified School District

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Community Relations

1120 - BP

## GOVERNING BOARD MEETINGS

The regular and special meetings of the Board of Education are open to the public and representatives of the press except that a part of any meeting may be designated a closed session as provided by law.

The Board welcomes the participation of interested organizations and individuals. Advance announcement of all regular and special meetings are made by posting the agenda at the District Office and at designated public locations at least 72 hours before a regular meeting and 24 hours prior to a special meeting. Notice of meetings will also be given to the news media, and to those citizens and community and professional organizations who specifically request such notification. Under emergency conditions, the Board may hold an emergency meeting without complying with either or both of the 24-hour notice requirement or the 24-hour posting requirement for special meetings in accordance with Government Code Section 54956.5. A reasonable charge may be made of those persons and organizations requesting continued advance announcements and agenda backup materials.

Members of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. The Superintendent, at his discretion, shall decline to agendaize an item if that same item or one substantially similar has been previously agendaized in the past six (6) months.

Items to be placed on the agenda by the public must be submitted on the form provided by the district at least ten days prior to the next regular meeting of the governing board, along with all backup material the person wishes to be considered by the Board. The Board may take action on a matter placed on the agenda in this manner at the meeting.

In addition, an opportunity is provided at each regular and special board meeting for members of the public to speak to any agenda item. A "request for public comment form," available in the board room or office of the Superintendent, should be completed and submitted to the Superintendent or Board president prior to the call for public comment.

LEGAL REFERENCE: Education Code 35144  
35145  
35145.5  
35146  
52034

Government Code 54954.2/3  
54956

54956.5  
54960.1  
54960.5

CROSS REFERENCE: Board Bylaw

9321 Meetings and Notices  
9321.1 Annual Organizational Meeting  
9322.1 Public Participation at Board Meetings  
9322.2 Public Comment  
9322.21 Public Hearing for Large Delegations  
9323 Agenda/Meeting Materials  
9325 Meeting Conduct  
9325.3 Actions by the Board  
9326 Minutes and Recordings of Board Meetings

Policy adopted: 6/8/81  
Policy revised: 2/10/87  
Policy revised: 12/9/14