

BOARD POLICY

Placentia-Yorba Linda Unified School District

Bylaws of the Board

9250.1 - BB

CONFLICT OF INTEREST CODE FOR THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to its duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Exhibits designating officials and employees and establishing disclosure categories shall constitute the Conflict of Interest Code of the Placentia-Yorba Linda Unified School District.

Designated employees shall file statements of economic interests with the Placentia-Yorba Linda Unified School District Political Reform Act Filing Officer—the Superintendent or Designee—who will make the statements available for public inspection and reproduction (Government Code Section 82008). Upon receipt of the statements of the members of the Board of Education, the Superintendent, Assistant Superintendents, and Legal Counsel, the Filing Officer shall make and retain a copy and forward the original of these statements to the Clerk of the Orange County Board of Supervisors. Statements for all other designated employees will be retained by the Filing Officer.

Bylaw adopted: January 12, 2010
Bylaw revised: December 14, 2010
Bylaw revised: January 10, 2012
Bylaw revised: October 14, 2014
Bylaw revised: July 12, 2016
Bylaw revised: February 7, 2017
Bylaw revised: October 9, 2018
Bylaw revised: December 10, 2019
Bylaw revised: October 6, 2020
Bylaw revised: November 16, 2021
Bylaw revised: October 11, 2022
Bylaw revised: August 8, 2023
Bylaw revised: February 13, 2024

EXHIBIT A
PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

**LIST OF DESIGNATED POSITIONS
CONFLICT OF INTEREST CODE**

Designated Positions	Disclosure Categories
Activities Director	OC-02
Administrator	OC-02
Administrator, Educational Services	OC-02
Administrator, Risk Management	OC-02
Administrator, Special Education	OC-02
Administrator, Student Services	OC-02
Assistant Director	OC-01
Assistant Director, Fiscal Services	OC-01
Assistant Director, Maintenance and Facilities	OC-02
Assistant Director, Technology	OC-08
Assistant Superintendent	OC-01
Athletic Director	OC-02
Buyer, Purchasing	OC-05
Chief Technology Officer	OC-01
Consultant	OC-30
Coordinator	OC-02
Deputy Superintendent	OC-01
Director I	OC-01
Director II	OC-01
Director, Business Services	OC-01
Director, Child Care Center	OC-02
Director, Communications	OC-01
Director, Educational Services	OC-01
Director, Expanded Learning	OC-01
Director, Fiscal Services	OC-01
Director, Human Resources	OC-11
Director, Maintenance and Facilities	OC-01
Director, Nutrition Services	OC-01
Director, Purchasing	OC-01
Director, Risk Management	OC-01
Director, Special Education, SELPA, Wellness	OC-01
Director, State Preschool Program	OC-01
Director, Technology	OC-08
Director, Theatre and Facilities	OC-02
Director, Transportation	OC-01
Elementary Assistant Principal	OC-02
Elementary Principal	OC-01
Executive Director	OC-01
Executive Director, Educational Services	OC-01
Executive Director, Instructional Support	OC-01
Executive Director, Maintenance, Facilities and Construction	OC-01
Executive Director, Special Education/SELPA	OC-01
Lead School Nurse	OC-02
Legal Counsel	OC-01
Member of the Board of Education	OC-01

Designated Positions	Disclosure Categories
Secondary Assistant Principal	OC-02
Secondary Principal	OC-01
Superintendent	OC-01
Supervisor	OC-01
Supervisor, Child Care	OC-01
Supervisor, Construction	OC-02
Supervisor, Custodial	OC-02
Supervisor, Grounds	OC-02
Supervisor, Maintenance	OC-02
Supervisor, Nutrition Services	OC-02
Supervisor, Payroll	OC-11
Supervisor, Print Shop/Warehouse	OC-02
Supervisor, Pupil Transportation	OC-02
Supervisor, Theatre and Facilities	OC-02

Exhibit revised: 2/13/2024

EXHIBIT B
PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

Disclosure Category	Disclosure Description
OC-01	All interests in real property in Orange County or the District, as well as investments, business positions and sources of income (including gifts, loans and travel payments).
OC-02	All investments, business positions and sources of income (including gifts, loans and travel payments).
OC-05	All investments in, business positions with and income (including gifts, loans and travel payments) from sources that provide services, supplies, materials, machinery, equipment (including training and consulting services) used by this department or District.
OC-08	All investments in, business positions with and income (including gifts, loans and travel payments) from sources that develop or provide computer hardware/software, voice data communications, or data processing goods, supplies, equipment, or services (including training and consulting services) used by the department or District.
OC-11	All interests in real property in Orange County or located entirely or partly within district boundaries, as well as investments in, business positions with and income (including gifts, loans and travel payments) from sources that are engaged in the supply of equipment related to recruitment, employment search and marketing, classification, training, or negotiation with personnel; employee benefits, and health and welfare benefits.
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The Department Head/Director/General Manager/Superintendent/etc. may determine that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection.