

BOARD BYLAW

Placentia-Yorba Linda Unified School District

Bylaws of the Board

9100 - BB

ANNUAL ORGANIZATIONAL MEETING

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20th. (Education Code 35143)

During any year in which a regular election is conducted, the Board, at the regular meeting held immediately prior to the second Friday in December, shall select the day and time of the organizational meeting. For any other year, the day and time of the organizational meeting shall be selected at the last regular meeting held immediately before the annual meeting. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the Superintendent shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president, vice president, and clerk from its members
2. Appoint the Superintendent as secretary to the Board
3. Authorize signatures
4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters
5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates
6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

The past president of the Board, if still a member, shall call the meeting to order and ask for nominations for president. However, if the former president is not now a member or is not present, the former vice-president performs this duty. If he or she is no longer a member or is not present, the former clerk performs this duty. If none of these are present, the Board member with the greatest length of service performs this duty.

LEGAL REFERENCE

Education Code

35143

Annual organizational meetings; date and notice

35145

Public Meetings

5017

Term of Office

Government Code

54953

Meetings to be open and public; attendance

Bylaw adopted: 8/4/75

Bylaw revised: 12/15/80

Bylaw revised: 11/12/13

Bylaw revised: 11/15/22

(formerly Board Bylaw 9321.1)